	<b>MARIANO MARCOS STATE UNIVERSITY</b> Procurement Division	Document Code	PD-FRM-002	
	Request for Quotation (RFQ) (Goods and Services)	Revision No.	4	Page 1 of 3
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### REQUEST FOR QUOTATION (RFQ)

Date: 10/20/2021  
PR No. 2021-10-277(01101101)

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than **3 days** subject to the Terms and Conditions provided at the last page of this RFQ.


Delivery period must be at least within 30 days upon receipt of the Notice to Proceed or Purchase Order.

For any clarification, you may email us at bac@mmsu.edu.ph.

  
**NATHANIEL R. ALIBUYOG**  
 BAC Chair

ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
			<b>For Mitsubishi Rosa, SHX 555</b>		
1	2	pcs	7.00 x 16LT 12 Ply Rating Tire with Tube and Flap <i>Radial</i>	10,000.00	
2	4	pcs	Brake Relining with rivets(rear)	1,000.00	
			<b>For MSU 699, Honda CRV</b>		
3	1	pc	Power Steering Pump Assy	7,500.00	
4	1	pc	Engine Support	3,500.00	
5	1	pc	Air Filter	2,000.00	
6	1	pc	Fuel Filter	3,500.00	
7	4	pcs	Door handle	1,000.00	
			<b>For SES 206, Isuzu Hilander</b>		
8	1	pc	Fuel Pump Assy	2,500.00	
9	1	pc	AC Evaporator Fan Motor(rear)	5,000.00	
10	1	pc	AC Evaporator Fan Motor(front)	5,000.00	
11	1	pc	Headlight Assy(Left)	3,500.00	
12	1	pc	Auxillary Fan Assy	1,000.00	

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			<b>For SJD 784, Hino Bus</b>		
13	1		Front Windshield Resealing(Labor and Materials)	5,000.00	
			<b>For SKR 537, Mitsubishi FB</b>		
14	1	set	Brake Shoe	2,500.00	
15	1	set	Ball Joint Left(upper & lower)	4,000.00	
16	1	set	Ball Joint Right(upper & lower)	4,000.00	
17	1	set	Center Post Assy	4,000.00	
18	6	pcs	Tie Rod End	800.00	
19	1	pc	Center Link	3,500.00	
20	1	set	Suspension Bushing Front	3,000.00	
21	12	pcs	Suspension Bushing Rear	100.00	

**TOTAL ESTIMATED BUDGET: Php 93, 500.00**

**REMARKS/NOTE:** \_\_\_\_\_

After having carefully read and accepted your Terms and Conditions, I/we submit our quotation/s on the item/s at prices indicated above.

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Printed Name of the Owner: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPS Registration Number: \_\_\_\_\_

Business Permit: \_\_\_\_\_

Omnibus Sworn Statement: \_\_\_\_\_

Annual Income Tax Return: \_\_\_\_\_

Canvassed by: \_\_\_\_\_

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tel. No./Cellphone No./e-mail address

\_\_\_\_\_  
Date

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MARIANO MARCOS STATE UNIVERSITY  
Procurement Division

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Request for Quotation (RFQ)  
(Goods and Services)

Revision No.

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Effectivity Date

January 8, 2021

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all of the items.
3. Bidders shall submit a copy of the following documents along with the Quotation:
  - a. Mayor's/Business Permit
  - b. Notarized Omnibus Sworn Statement (if ABC is more than P 50,000.00)
  - c. Income/Business Tax Return (if ABC is more than P 500,000.00)
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.

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